



A LANDAUER<sup>®</sup> MEDICAL PHYSICS PARTNER

### Medical Physics Oversight Checklist Radiographic DEMO Units

This checklist should be submitted by the supervisor of the Radiology Department for review by a New York State licensed Medical Physicist. Following the addition of a Demo unit to the facility, Medical Physics oversight **prior to first patient use** is to promote best patient care practices while maintaining a strong quality assurance program.

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Facility

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Unit Identification

#### Step 1. Radiology Management - Prior to First Patient Use

- Date Range of clinical use:
- Service reports from Manufacturer must include evidence of the following evaluations:
  - Half-Value Layer
  - Exposure Reproducibility
  - kVp Accuracy
  - Collimation
  - mAs Linearity
  - Radiation Protection Survey
- Sent this form to Upstate Medical Physics (Fax: 585-924-5765)
- Attached results of Manufacturer's Equipment Performance report (*required*)

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*Signature*

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*Date of form completion*

**If vendor cannot supply supporting documentation of the above tests, then arrangements should be made with UMP to perform the full acceptance survey, to ensure compliance with NYSDOH.**

#### Step 2. Upstate Medical Physics, NYS Licensed Medical Physicist

- Clinical use approved
- Clinical use not approved, recommend additional onsite testing by UMP

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*Signature*

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*Date of review*